

**MINUTES
CITY OF DOVER
COUNCIL MEETING
THURSDAY February 9, 2012 @ 7:00 p.m.
DOVER CITYHALL
699 LAKESHORE AVENUE, DOVER, IDAHO**

CALL TO ORDER

Mayor Curless called the February 9, 2012 City Council Meeting to order at 7:05 p.m.

Present at this meeting:

Council Members: Peggy Burge, Dave Darling, Annie Shaha and Denise Travis.

Staff: Bryan Quayle (City Planner); Rob Tate (City Engineer); Colleen Culwell (Treasurer); and Kym Holbert (City Clerk). Marj Tilley, Independent Highway District (IHD) was also present.

Public Present: See Sign-in Sheet.

Scott Hanson of Independent Highway District (IHD) introduced himself as the new Road Supervisor. He was welcomed by the Mayor, Council and City Staff.

A motion was made by Denise Travis to accept the Amended Agenda adding Appointment of DURA Board Member, Peggy Burge seconded, all in favor, motion carried.

CONSENT AGENDA

A motion was made by Denise Travis to approve the January Meeting Minutes with the addition of the actual website address "doveridahonews.com" for Bill Strand's community website, Dave Darling seconded, all in favor, motion carried.

A motion was made by Dave Darling to approve the January bills, Annie Shaha seconded, all in favor, motion carried.

ELECTION OF COUNCIL PRESIDENT

Dave Darling nominated Peggy Burge.

Peggy Burge nominated Denise Travis.

Denise Travis nominated Dave Darling, Dave Darling declined nomination.

Mayor called for a vote for: Peggy Burge 3 ayes

Denise Travis 1 aye

Peggy Burge is elected Council President.

UNFINISHED BUSINESS

Presentation by Steve Gill re: Brownfields Project – 105 4th Street. Steve Gill reported to Council the status of the project to remove 2 tanks but found 3 tanks and lines. Contaminated soils were removed. Ground Water Monitoring will begin this month, then a Risk Assessment and Final Report to be done along with a Brownfield Clean-up Document. Should have a "clean" site approximately September 12, 2012.

NEW BUSINESS

Resolution 80 – Building Permit Deposits. Discussion was held.

A motion was made by Denise Travis to approve Resolution 80 effective 2/13/12, Dave Darling seconded, all in favor, by roll call vote:

Peggy Burge	Aye
Dave Darling	Aye
Annie Shaha	Aye
Denise Travis	Aye

motion carried.

Appointment of DURA (Dover Urban Renewal Agency) Board Member.

Mayor Curless announced his appointment of Linda Gibbs to the DURA Board. Discussion was held and questions put to Linda re: experience, education, etc. Linda Gibbs has been involved with and employed as a Planning Secretary, Economic Development, and a Budget Officer.

A motion was made by Peggy Burge to approve the Mayor's appointment of Linda Gibbs as a DURA Board member, Denise Travis seconded, all in favor, motion carried.

Geo-Bags - Solids Handling Project for the Wastewater Plant.

Rob Tate, City Engineer, reported to Council that the revised City Facility Plan was completed and delivered to DEQ on 1/20/11. The contract documents and plans were completed and approved by DEQ. Permit with Waste Management has been ok'd. The project is ready to go out for public bid next week, but there are no City funds, approximately \$45,000 is needed. Discussion with Council was held.

A motion was made by Denise Travis to have the project added to the DURA Plan in line after the Water Intake Project, Dave Darling seconded, all in favor, motion carried.

Clerk directed to notify DURA Board Chairman.

Anonymous Donation Designation.

Discussion was held regarding where to use the funds donated to the City. \$2,000 was previously designated for City Hall improvements, i.e. shades, projector screen, which has been spent, with a balance remaining of approximately \$9,055. Discussion was held.

A motion was made by Denise Travis to put the remaining funds into the Park Dept. and the final designation to be decided at the March Regular Council Meeting, Dave Darling seconded, further discussion was held, 2 in favor, 2 against, tie-break by the Mayor with in favor vote, motion carried.

MONTHLY REPORTS

IHD: Marj Tilley reported to Council that the plowing and sanding was done on City streets as requested. It was requested that IHD continue the road maintenance for Cedar Ridge and Essex.

Mayor Curless requested the Road Limit signs be put up Monday, February 13.

TREASURER: A/R accounts are 91% current. Actual vs. Budget – total actual \$61,696.

Admin – Legal, \$5,000 over budget. Remodel to Transportation Office over at \$7,800. P&Z income behind.

Wastewater dept. ahead of budget, sludge dollars are available for this month. Streets Dept. ahead of budget with less activity this winter. Water Dept. \$3,300 ahead of budget. Engineering Dept. \$5,300 over budget due to existing water intake problems.

Engineer directed to report on final dollars needed for new Water Intake Project for March Council Meeting.

DURA payment of \$30,000 received this month.

ENGINEER: January 23, 2012, a meeting between the Mayor and Atty. Susan Weeks, was held at City Hall to discuss the Water Intake Project re: Judicial Validation court date. No date has been set as of tonight's Meeting. \$200,000 loan is needed by the City with payments to be made by DURA.

Sagle Valley Estates Sewer District has a will-serve letter proposal that they would do their own distribution and the City of Dover would treat their waste at night. Discussion was held with Council.

Engineer was directed to write a proposal for the Sagle Valley Estates Sewer District.

PLANNER: The City's Comp Plan needs changes. The County analysis Plan is too big, the Planner will work on the changes needed and prepare for P&Z meeting.

Waterways Grant – City Beach safety buoys and swim area designation and West Side Beach docking and sand, is moving forward. The Grant Application will go to the State Parks & Rec Board . State Board then makes its decision. The Application for the "Cutthroat Grant" was changed, taking out the request for sand and the swim buoys in order to qualify.

Planner to meet with the Federal Grant Directors next week.

An update was given re: Talus Rock/Pederson.

At the last P&Z Meeting discussions were held re: Public Hearing process brochure, and Comp Plan changes.

FEMA – New State Statutes regarding irrigation channels could cause FEMA to respond re: Flood way.

STREETS: Weight Limit signs to go up February 13, 2012.

TRANSPORTATION: Mayor Curless reported to Council: SPOT bus system broke the 1,000 mark for ridership with 1,128 riders this week. Discussion was held re: Advertising on/in the buses and current bus schedules.

SPOT was declared the most favored transit system in the State.

BCATT (Bonner County Area Transportation Team) Annie Shaha reported to Council: State Award for SPOT. Bike Path was granted an award. Kootenai Cutoff Project should start in April of 2012. City of Sandpoint has locked into the Transportation Grants through 2016.

CIT (Crisis Intervention Team). Denise Travis attended a dinner meeting sponsored by CIT and reported to Council: North Idaho is ranked as 4th highest in the USA for suicides.

DURA Joint Meeting was successful. Impact Study is to be removed from the Plan.

Dave Darling resigns as Council rep at the DURA Meetings.

ADJOURNMENT

A motion was made by Dave Darling to adjourn the Regular Meeting, Denise Travis seconded, all in favor, motion carried.

Mayor Curless adjourned the Regular Council Meeting at 9:35 p.m.

Kym Holbert, City Clerk

CITY OF DOVER

MEETING DATE: 2-9-12

SIGN-IN SHEET

Please Print
NAME

ADDRESS

Steve Gill	IDEA	2110 Ironwood Pkwy, Cda	83814
Brenton Ellis		104 4th St.	Dover, 83825
Linda Gibbs		82 Hornby Crd	Sandpoint 83864
Rae Smalls		300 BENESTROM	
Scott Hanson		IHD	
Bruce Pedersen		291 Syringa Hts	